

June 1, 2016

Justin Ebert

34234 S. Callie Place

Conway, AR 72032

Dear Justin,

It is my pleasure to welcome you to the **Sports Medicine Clinic of Conway** where we offer the finest care to athletes and active people in the central region of Arkansas. Our reputation is built on the experience and training of highly skilled Physical Therapists and Athletic trainers like you. As you can see from the following table, you are in good company.

New Employees								
First Name	Last Name	Credentials	Street Address	City	State	Zip	Days Working	Salary
Justin	Ebert	M.S., ATC	34234 S. Callie Place	Conway	AR	72032	Monday-Friday	\$68,000
Karen	Rakowski	ATC, PT	98234 E. Shepherd Lane	Conway	AR	72032	Monday-Friday	\$65,000
Mike	Salat	M.S., ATC	2342 W. Cardinal Street	Conway	AR	72032	Monday-Thursday	\$65,000
							Average	\$66,000.00

The demand for our services has exceeded our abilities in the past year, so our administration has gladly invested an average salary of \$66,000 in the clinic so that we can hire the best Physical Therapists around. We are eager to see you in the clinic Monday-Friday to work with patients and consult with doctors.

If you have any questions about the employment resources available at the Sports Medicine Clinic, please don't hesitate to ask. Again, we look forward to seeing you in three weeks!



Sports Medicine Clinic of Conway
2349 W. Main Street
Conway, AR 72032
(987) 555-9654



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Karen Rakowski

98234 E. Shepherd Lane

Conway, AR 72032

Dear Karen,

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Mike Salat

2342 W. Cardinal Street

Conway, AR 72032

Dear Mike,

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